

Ideal ASDA Event Reports

The following form is to be used as a template for each committee to submit following an event or publication. The standardization will better assist in the compiling of the Ideal ASDA application. Please provide all applicable information and return it to the EC no later than 1 week following the event.

Event/Article Name:

Committee/Individual:

Date: / /

Event Location/Publication:

Number of participants: _____

Number of Volunteers: _____

Amount of Money Raised/Donated: \$ _____

Cost of Materials for Event: \$ _____

Advertising/Marketing methods:

Event Collaboration with the following groups:

Was this an inaugural event? YES NO

Description of event (Must be done in detail and in BULLET form):

Please provide photos/article of the event: